



Checklist of Requirements for Consular Report of Birth Abroad (CRBA)

American Citizen Services
U.S. Embassy, Dar es Salaam

*You must have an appointment to apply for a CRBA. Bring all **original documents** to your appointment. Generally, we will return your original documents after we have seen them. You may be asked to provide additional documentation at the time of your interview. You will be given 90 days to submit the requested documentation or the case will be closed, and the fee will not be refunded. Please contact DRSACS@state.gov with any questions.*

- **Personal appearance of the applicant/child and the parent/legal guardian is required. Please bring valid identification for each person.**
- **Non-refundable application fee (to be made during the appointment)**
The fee is **\$100**. The Embassy cashier accepts major credit cards and cash in U.S. dollars and Tanzanian shillings.
- **Application for Consular Report of Birth Abroad (DS-2029). Complete the form but DO NOT SIGN.** Download and print form DS-2029 at <https://eforms.state.gov/Forms/ds2029.pdf>.
- **Evidence the U.S. citizen parent met the transmission requirements**

U.S. citizen parents must meet specific physical presence or residence requirements to transmit citizenship to a child born abroad. We strongly advise applicants visit the following link to better understand transmission requirements: <https://travel.state.gov/content/travel/en/legal/travel-legal-considerations/us-citizenship/Acquisition-US-Citizenship-Child-Born-Abroad.html>

The U.S. citizen parent must bring proof of sufficient physical presence in the United States BEFORE the child's birth. Examples of documents that can help to prove physical presence may include, but are not limited to: old and current passports (U.S. or foreign), official school transcripts, Income Tax Returns and W2s, Social Security earnings statement, a Military Statement of Service or DD-214 Separation Statement (U.S. military members only), or other official public documents.

- **Child's birth certificate showing parentage**
- **Evidence of parent's U.S. citizenship. The U.S. citizen parent must have been a U.S. citizen at the time of the child's birth.** Examples may include but are not limited to the following: U.S. passport, U.S. birth certificate, Consular Report of Birth Abroad certificate, Certificate of Naturalization, or Certificate of Citizenship.
- **Parents' marriage certificate, if applicable.**

- **Divorce and Annulment Decrees/Death Certificates, if applicable.**

Parents will need to show termination of all prior marriages.

To apply concurrently for a U.S. passport for your child please bring the required items below to the CRBA appointment. Additional information on applying for a minor's passport can be found at <https://tz.usembassy.gov/u-s-citizen-services/passports/passports-minor-children/>.

- **Filled out and printed DS-11 form**

Do NOT sign the DS-11 until a Consular Officer asks you to do so. The DS-11 can be found at <https://pptform.state.gov/>.

- **2 x 2 inch photo of applicant**

For photo guide and samples, please refer

to: <https://travel.state.gov/content/passports/en/passports/photos/photos.html>

- **Non-refundable application fee (to be paid at the appointment)**

The fee is **\$115**. The Embassy cashier accepts major credit cards and cash in U.S. dollars and Tanzanian shillings.